

**ICAR - CENTRAL INSTITUTE OF FISHERIES EDUCATION**

(Deemed University)

Panch Marg, Off Yari Road, Versova,  
Andheri (W), Mumbai – 400 061.

F.No.25-3/2015/Admn/ 3698

Dated 8<sup>th</sup> December 2016

**Office Order**

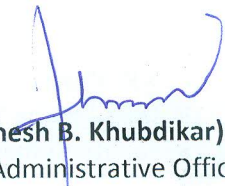
The following committees are constituted in connection with the meeting for National Consultation on Higher Fisheries Education on 16.12.2016 at ICAR-CIFE, Mumbai:-

<b>(A) <u>Transport and Accommodation Committee</u></b>  1) Shri S.S. Kamat, Chief Technical Officer 2) Shri Subhash Chand, Assistant Chief Technical Officer	.. ..	Chairman Member
<b>(B) <u>Food and Refreshment Committee</u></b>  1) Dr. K. Pani Prasad, Principal Scientist 2) Shri Subhash Chand, Assistant Chief Technical Officer	.. ..	Chairman Member
<b>(C) <u>Documentation Committee</u></b>  1) Dr. S.P. Shukla, Principal Scientist 2) Dr. (Mrs.) Rama Sharma, Senior Scientist 3) Dr. Sanath Kumar, Senior Scientist	.. ..	Chairman Members
<b>(D) <u>Recording Committee</u></b>  1) Ms. Shamna, N., Scientist 2) Ms. Tincy Varghese, Scientist 3) Shri Saurav Kumar, Scientist	.. ..	Chairman Members
<b>(E) <u>T.A. Settlement Committee</u></b>  1) Shri Mahesh B. Khubdikar, Senior Administrative Officer 2) Shri B.L. Kokkula, Assistant Administrative Officer 3) Shri Suresh H. Bhosale, UDC	.. ..	Chairman Members
<b>(F) <u>Photography, Videography and Computer Assistant Committee</u></b>  1) Dr. P.S. Ananthan, Senior Scientist 2) Shri S.K. Sharma, Assistant Chief Technical Officer 3) Shri Dasari Bhoomaiah, Assistant Chief Technical Officer 4) Shri Rajarshee Moitra, Sr. Technical Assistant	.. ..	Chairman Members
<b>(G) <u>Stage Committee</u></b>  1) Dr. S. Jahageerda, Principal Scientist 2) Shri B.S. Mandare, Technical Officer	.. ..	Chairman Member

The guidelines for all the above Committees marked from (A) to (G) are as under:-

- (A) Airport pick up and drop for every member.
- (B) Plan food for the guest as per the arrival schedule and subsequently Breakfast, Lunch, Snacks and Dinner till their departure.
- (C) The member should note the proceeding including discussion/deliberation during the meeting along with photo. One para write up should be sent to ICAR immediately.
- (D) Recording proceedings and display online.
- (E) All T.A. and other bills should be settled before departure of each member.
- (F) All the events need to be video graphed along with still picture. Computer need to be made available in the meeting room.
- (G) Arrangement of ~~stage~~ water bottle, banner & flower bouquets.

This issues with the approval of the Director.

  
(Mahesh B. Khubdikar)  
Senior Administrative Officer

**Distribution:**

1. PS to Director.
2. All Concerned Officials.
3. Dean (Academic)/Controller of Examinations/Dean Students' Welfare/Associate Dean.
4. Chief Finance & Accounts Officer.
5. AAO (PG).
6. Drawing & Disbursing Officer.
7. [webmaster@cife.edu.in](mailto:webmaster@cife.edu.in)
8. Guard File.